

FILE MAINTENANCE LOG

* FILE	DESCRIPTION/REPORT	CUTOFF DATE
ACCOUNT: QOP		
* AJ	Clear Customer Credit Journal	_____
* BALDUE	Void Old/Unpaid Customer Balance Due's	_____
* BOF	Clear Warehouse Receipts Journal	_____
* CHECK	Delete Customer Refund Checks	_____
* CREDIT	Delete Redeemed/Voided Customer Credit Slips	_____
* CRJ	Delete Old Cash Receipts Journal	_____
* CUST	Dump Obsolete Inquiries/Delete Obsolete Customers	_____
* CUST.HIST	Customer Purchase History	_____
* DAILY-SALESPERSON-FILE	Daily Sales Person Reporting/Flash	_____
* IAJ	Inventory Adjustmens Journal	_____
* ICE	Shipped Order File	_____
* MEMO	Customer Credit Memo's	_____
* PO.FILE	Purchase Order File	_____
* PORJ	Purchase Order Reconciliation Journal	_____
* X-MEMO	Cancelled Memo File	_____
* XORD	Cancelled Order File	_____
ACCOUNT: MAP		
* ACCOUNTS-PAYABLE	Purge Obsolete Payables	_____
* DISBURSEMENT-FILE	Purge Obsolete Disbursements	_____
* SUPPLIER-FILE	Purge Obsolete Suppliers	_____
* INVOICE-FILE	Purge Invoice Pointers	_____
* ACCOUNTS-RECEIVABLE	Purge Old Receivables	_____
* CUSTOMER-FILE	Purge Customers	_____
* JOURNAL	Purge Olsolete Journals	_____

* = you should be able to purge from your Menus

Clear OBSOLETE files: (CLEAR-FILE DATA filename)
 MEMOSUM___ OE-TIME-DATA___ PO-CHANGE-FILE___ UPSREPORT___

Customer Merge/Purge: Y/N **Date Complete:** ___/___/___ **Rebuild Quantity Committed:** Y/N **Date Complete:** ___/___/___

DISK AVAILABILITY

POVF: Total Number of Available Frames _____ **WHAT WS:** Maxfid _____
 Overflow _____

RESTORE

Date Purging Complete: ___/___/___ **Date of Restore:** ___/___/___ **Completed By:** _____
Problems: _____

Reason for Restore: _____